

## **Individual study permits**

Requests should be directed to the School Administrator, detailing:

- i) the specific nature of the research;
- ii) the museums, collections or sites where the material is located;
- iii) where the material has been published and by whom (with full page references and photocopies of any relevant illustrations); if the material is unpublished, the permission of the excavator (if alive) or otherwise of the relevant School or Institution is required;
- iv) the purpose of the study (whether for primary research or for comparative purposes), and details of any publication envisaged;
- v) whether drawing and/or photography are required in addition to making notes and handling the material;
- vi) whether any sampling, tests or any other scientific analyses are envisaged. If so, describe the proposed methods (noting whether destructive or non-destructive), the equipment to be used, and the size and weight of the samples to be taken. A sampling permit will require a detailed list of the objects to be sampled, with photographs. Note that the export of samples for analysis is discouraged: particular justification for this will be necessary.

Where material comes from a project of another foreign school in Athens, the application should be accompanied by a letter from that school giving permission to the applicant to study and/or publish the material. If the applicant is a student, a letter of support is required from their research supervisor.

There is usually no difficulty in gaining access to published material, although it is advisable where possible to consult the original copyright holder or excavator before proceeding. Permission to study or to publish unpublished objects or material from an incompletely published excavation is rarely given, either by the Greek Ministry or by the foreign schools. Preliminary reports of finds and excavations such as those presented in the journals of the Athens Archaeological Society and the Ministry of Culture (*Αρχαιολογικόν Δελτίον*) are not considered to be definitive publications.